

2024 Paramedic Internship Information



Government
of South Australia

SA Health



SA
Ambulance
Service



ACKNOWLEDGEMENT OF COUNTRY

Today, we are on Kurna land.

We acknowledge the Traditional Owners of Country and recognise their continuing connection to land, their spirituality, history and culture. We pay our respects to Elders past, present and emerging.



THIS INFORMATION REFERS TO THE FOLLOWING:

- Eligibility
- The Application and selection process steps explained
- Documentation required
- Pre-employment checks
- Induction and training

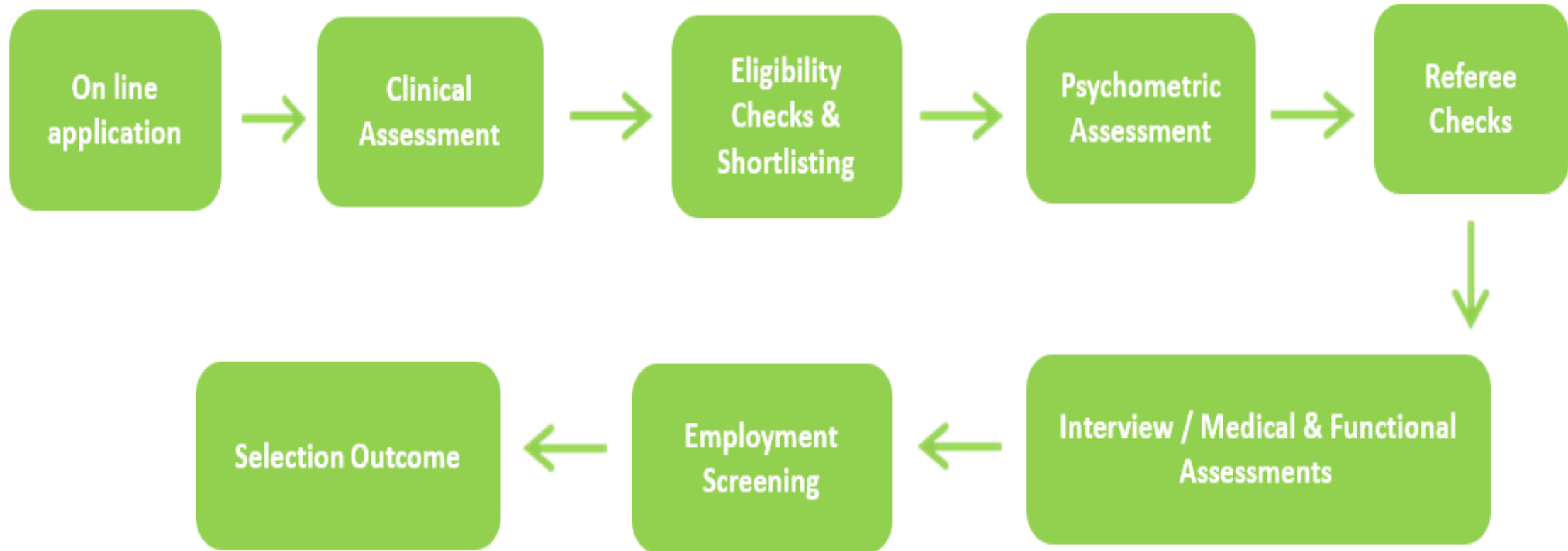
WHEN WILL SAAS BE ADVERTISING?

- The vacancy is open for approx. 2 weeks
- Advertised: week commencing 8 May 2023
- Applications close: will be outlined clearly in the job pack- 12:00pm Wednesday 24/05/2023
- Advertised on SA Health Careers Page www.sahealth.sa.gov.au/careers
- South Australian Government's Careers Board – [IWORKFORSA](#)
- Suggest you set up a job alert
- Late applications will not be accepted under any circumstances

APPLICATION AND SELECTION PROCESS

- Internship will be advertised as a pool
- Pool is active for a 12 month period
- Offers will be made from the pool based on organisational need
- Proposed intake dates :
 - **2 October 2023 – must be registered, with evidence at point of application**
 - **29 January 2024**
 - **3 June 2024**
 - **30 September 2024**
- Please note you may be required to commence **1 week prior** to the internship commencement date to complete mandatory pre-internship driver training.
- If you are unable to accept the offer made, you may not be made a further offer

THE RECRUITMENT PROCESS STEPS



ONLINE APPLICATION PROCESS (a)

- SAAS uses PageUp as its e-Recruitment system
- Establish a username and password to access the system
- Note: all correspondence to you will be sent via your PageUp account, ensure your email address is correct and you check your emails regularly
- Complete a range of mandatory questions & declarations
- Information will remain confidential but must be completed to enable your application to be considered further
- Upload any relevant documents

ONLINE APPLICATION PROCESS (b)

Documentation required will be outlined in the Paramedic Internship 2023 Document Checklist in the job pack

- Most recent Academic Transcript
- AHPRA Registration Number
- Colour copy of the front & back of your driver's licence
- National Police Certificate (NPC)
- Working with Children Check (WWCC - formerly DHS)
- Your Cover Letter, CV & Clinical Placement Reports

ONLINE APPLICATION PROCESS (c)

Clinical Placement Reports

- 2 Clinical Placement Reports
- 1 Team Leader Report

If you are studying at a University other than Flinders and do not have a Team Leader Report, please include one or all of the following:

- University Letter Hospital Letter
- Placement Skills
- Logs/OSCE books
- Extra Placement report

CLINICAL ASSESSMENT

You will be emailed an online Clinical Assessment:

- Essential that you complete these assessments alone
- This is confidential and you should not discuss the contents of these assessments with other persons
- By undertaking this assessment, you also declare that the answers you submit as part of this Clinical Assessment are your own work and you will be required to make a declaration of this under the Oaths Act 1936
- This information is use as part of the selection process

PSYCHOMETRIC ASSESSMENT

You will be emailed an online Clinical Assessment:

- You will be emailed the online Psychometric Assessment
- Questions covering your interests, preferences & opinions
- Untimed test
- True, false and uncertain – try to avoid uncertain answers
- Try to put the first answer that comes to mind – there are no right or wrong answers
- Essential that you complete this assessment alone
- This is confidential and you should not discuss the contents of this assessment with other persons

REFEREES

- **You are required to supply three referees:**
 - a **Qualified Paramedic** within an Ambulance service directly involved in your clinical placements and or development who can accurately comment on your experience whilst undertaking placements as part of your studies,
 - a **Line Manager or Qualified Paramedic** within an Ambulance service directly involved in your clinical placements and or development who can accurately comment on your experience whilst undertaking placements as part of your studies
 - a **Line Manager or Supervisor** in any other professional work or volunteering capacity
- Must be professional references
- Essential that you contact your referees and seek their agreement
- May be contacted at any time during the selection process
- Ensure email details are correct, this may impact on your progression

PANEL INTERVIEW PROCESS

- Invite to interview and Medical & Functional Assessment
- Email will outline instructions and a time to select for interview
- Respond quickly to select time that suits you
- Link to Medical & Functional Assessment will be included to book direct online - same day or before interview if possible
- Panel will include people with relevant expertise and diversity
- Interview - looking for evidence of how you meet the requirements of the role such as clinical decision making skills; your alignment to the values of SA Ambulance Service

MEDICAL & FUNCTIONAL ASSESSMENTS

- Referred to in the Job Capacity Statement included in Job Pack
- Medical and Functional Capacity assessment is completed at Jobfit Corporate Group
- Immunisation Requirements - provide evidence that you have immunity as per list in the application form
- Must meet medical and functional requirements to progress
- Results remain valid for a period of 6 months
- New pre-employment declaration will be required should you be offered a position 6 months following this assessment

EMPLOYMENT SCREENING

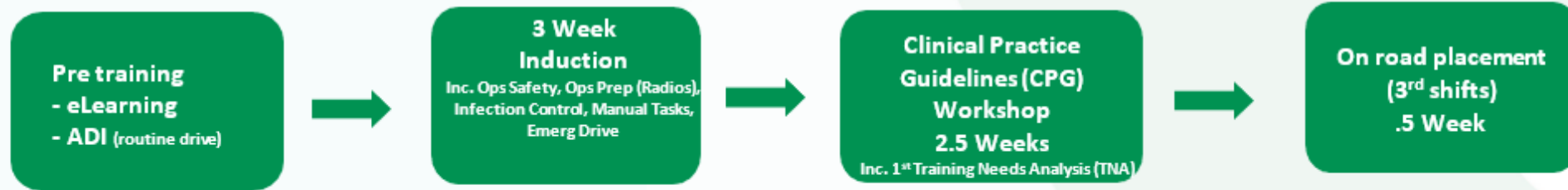
- Not only about your clinical skills, but your suitability/ethical obligations as a Public Sector employee
- SAAS integrity checks - SAAS will undertake pre-employment checks regarding integrity, conduct and performance as an employee/volunteer/student as appropriate
- Child-Related Employment Screening – requirement of the Children & Young People (Safety) Act 2017
- Working with Children Check (WWCC)
- National Police Certificate (NPC) to **work unsupervised** with **vulnerable** people – Must be valid from within 1 year of commencement

SAAS VALUES

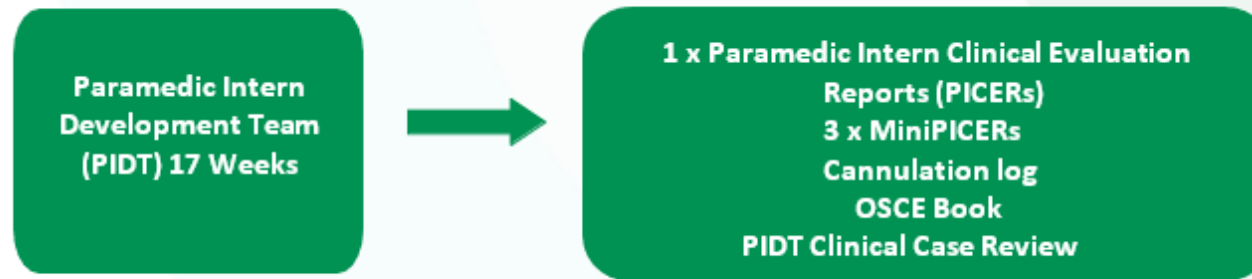
P	Patient First	We will put our patients and the care we provide to them first in everything we do
A	Accountability and responsibility	We will be accountable and responsible for our actions and those of others
T	Transparent and open communication	We will communicate openly and transparently with each other and all our stakeholders
I	Integrity and honesty	We will at all times act with integrity and be honest
E	Empowered leadership	We will empower our leaders to deliver high quality services
N	No harm	We will continue to enhance our no harm learning culture where we learn from our mistakes
T	Team work	We will work as a team across SAAS, SA Health and with our partners
F	Flexible and responsive	We will be flexible and responsive to the needs of our patients, staff and stakeholders
I	Innovative and research driven	We will be innovative using research and best practice to drive the services we provide
R	Respect and courtesy	We will act with respect and courtesy towards our patients, each other and all those we work with
S	Safe and high quality	We will offer safe and high quality services to all our patients
T	Trust and confidence	We will act in ways that builds and maintains trust and confidence in our service and in each other

Proposed Internship Program 2024

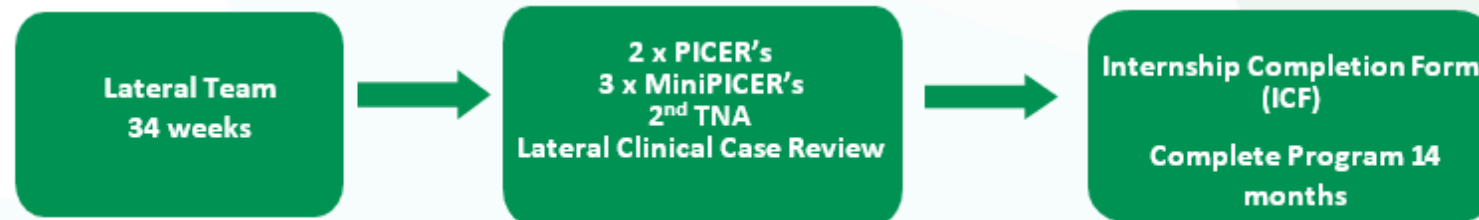
Stage 1: Induction Components – Clinical Education



Stage 2: Supervised Practice – Direct Supervision



Stage 3: Supported Practice – Indirect Supervision



QUESTIONS DURING THE APPLICATION PROCESS:

- Please ensure you check the FAQ document that will be included with the job pack
- If your queries cannot be addressed via the FAQ, please email the SAAS Recruitment Inbox - Health.SAASRecruitment@sa.gov.au

We have the pleasure of interacting and treating patients across all walks of life, ensuring that every patient is treated with respect and dignity.

